

KUC Program Committee Meeting, Tues May 9, 2017 @ 7pm in Office

Present Pastor Judy Zarubick, Jim Zarubick, Jackie Clements, Joan Gillespie, Sheila Bauer, David Hamilton, Teresa Perfrement

Jackie Clements Chair of Program Committee called the meeting to order at 7pm and opened with a prayer and discussion of the work Sonder meaning perception of another person, their feelings and experience.

Minutes of April 11, 2017 , Program Committee approved with some spelling corrections. Moved by Jim Zarubick , seconded Teresa Perfrement.

Matters arising from Minutes

1. Communication did not fix the old body pack, new body pack purchased \$400 now we have a back up.

Report from KUC Council For details see KUC Council minutes for April 25, 2017 Joan Gillespie attended Council to represent Program Committee.

1. Project wish list- Estimates give as a range. Post lists on web site and in minutes.
2. Routine Activities need written report on how to do program
Projection, Lighting Buying Palm fronds, Baptism, Decorating Christmas, Easter, Thanksgiving, Mothers Day Flowers, Fathers Day cookies, Pulpit Supply, House System (already done), Candles already done) Sunday School (already done), Communion (already done)
3. Organizational Handbook Judy Zarubick gave out copies . President of Council, remove supervision of Office Coordinator. Only minor changes so not need approval by Presbytery.
4. Finance/Administration will ask Presbytery to release money from sale of manse to use. Also ask trustees to release some bequest money immediately to repay the loan.
5. Marilyn Meldrum will be on M&P committee . Stu Mowry can not be on M&P as he is a trustee.
6. Discussed orientation of Rev Dunbar. He has rented a house on Mechanics ave.
7. Judy Zarubick not available for any help to KUC for 1 yr. Going to work on cleaning the balcony rooms and also on moving the choir.

Ministry Teams

House System. Sheila Bauer plans to discuss with Rev Dunbar if it will continue. Will continue until the end of Aug 2017

Staff Reports

David Hamilton

1. License for projecting hymns, need to report date and what hymns used, some are copy written can be done several weeks in one report. Probably needs 5 or 6 people so each person only do it twice per year. David Hamilton will put a notice in the bulletin requesting people to do this.

2. Ministry and Personnel did yearly review with David Hamilton. M&P said they had not received input from the Program Committee for David. Jackie Clements said she had sent Program Committee comments to Mary Phillips who had sent Jackie a confirmation that it was received. Jackie Clements will email Mary Phillips re sharing our comments with the rest of M&P Committee. David Hamilton will tell Rad Michielson that the report was sent to Mary Phillips who acknowledged the receipt.
3. Ministry and Personnel asked David Hamilton to have Program Committee review David's job description. David handed out copies of his job description and suggested it be discussed at our next meeting.

Pastor Judy Zarubick

1. Judy prepared detailed instructions on the projection system. Judy will have David Leaning follow these instructions as a test to see if they are adequate to help someone do this activity on a Sunday morning.
2. Judy reported 3 weddings are planned for KUC, July 29 at 3pm, Sept 9, Oct 7. Program Committee will recommend to KUC Council to approve these weddings.
3. Discussion re help to communication group to do the projection and video. May need to hire someone for 2 hrs on a Sunday.
- 4.

Church Calendar

Sunday May 14 Pastor Judy Zarubick away, Ridley Gilmour will conduct service.

Sunday May 21, will be a baptism

Sunday June 4 Ridley Gilmour will conduct worship.

Sunday June 11 166th anniversary, communion, KUCIE playing

Other Business

Joan Gillespie wrote up instructions for some activities of Program Committee. Joan suggested copies be made for members of Program Committee for discussion at another meeting to make changes, additions etc.

Pastor Judy Zarubick closed with prayer.

Any changes or corrections to these minutes will be noted at the beginning of the June 13, 2017 Program Committee minutes.