

Minutes of the Administration Committee Meeting, May 9, 2024

Meeting started at 9:30 am.

Present: Donna Mowry (Chair and Secretary), Jack Nancekivell, John Phillips, Liz Dillman, Dotty McClelland and Judy Zarubick

Regrets: Ralph Knowles

Donna opened the meeting with a short prayer.

Minutes of the April 4, 2024 Meeting

MOTION to accept the minutes from the April 4 meeting as amended.

Moved by: Jack Nancekivell

Seconded by: Dotty McClelland

CARRIED

Correspondence - None

Treasurer's Report— prepared and presented by Liz Dillman

Reconciled Bank Balance as of April 30, 2024: \$36,185.29

Total Allocated Funds as of April 30, 2024: \$70,063.52

Net Funds Available on April 30, 2024: **-\$33,878.23**

The balance of funds donated for the piano purchase will be transferred to the Capital Projects Account, as per our original agreement, in May.

Donation Steward's Report – prepared and presented by John Phillips

“General Fund Givings” total for April (\$15,859) was below the rolling average and below the 2023 April total. PAR currently at 77. Donations for the General Fund were down but donations to the Capital Project and for the piano purchase were up.

The Power Church Renewal Fee was paid and the Benevity Fund yearly recertification was completed.

Indoor Yard Sale Profits: \$1,278.50 went to General Fund, \$1418.00 went to the Capital Campaign. Total cost of the piano was \$8,533.50. Profit from Frozen Soup Sale was \$205.00 and from the Ice Cream sundaes was \$90.

Property Report –prepared by Ralph Knowles, presented by Jack Nancekivell

Don Manary will repair the wiring in the wall mounted electrical heater in the sanctuary.

Property is investigating a request to have wall mounted switches for the lights in the sanctuary replace the circuit breakers for on/off use

.Bill McTavish has agreed to cut the lawns again this year.

Jack presented the four quotes he obtained for replacing the roof on the north side of the Sanctuary and these ranged in price from \$50,000 - \$70,000. After much discussion, the

Committee finally decided to award the contract to Hy-Grade Roofing at a cost of \$58,245.85.

MOTION: that the Administration Committee recommend to Council that Kincardine United Church cover the North side of the sanctuary roof with steel panels which match the roof panels on the South side of the roof. The Contract for this work will be awarded to Hy-Grade Roofing so that the panels will match in profile and colour.

Moved by: Jack Nancekivell

Seconded by: Dotty McClelland

CARRIED

Old Business - None

New Business

Donna reminded members again that the Celebration of Life Hymn Sing Service will be held on May 26 and the deadline for submitting a Sponsorship Form is May 21 by 2pm.

Sarah MacKenzie, Office Co-ordinator, contacted Donna about two problems with our telephone system. We currently use Bruce Municipal Telephone System. Donna met with an official from the company and they corrected one of the problems immediately. We now need to make arrangements to meet with a technician at the church to correct the second problem.

Dotty McClelland moved the meeting be adjourned.

Next meeting will be Thursday, June 6 at 10 am.

Chairperson and Secretary_____

Present at the Meeting_____