

Minutes of the Zoom Administration Committee Meeting, May 4, 2023

Present: Donna Mowry (Chair and Secretary), Ralph Knowles, Jack Nancekivell, John Phillips, Liz Dillman, Gord Dunbar

Regrets: None

The meeting began with a moment of silence in memory of Gregg McClelland . He will surely be missed by our Committee and the Trustees.

Gord Dunbar opened the meeting with a prayer incorporating a prayer in memory of Gregg.

Minutes of the April 6, 2023 Meeting

MOTION to accept the minutes from the April 6 meeting as circulated.

Moved by: Jack Nancekivell

Seconded by: Ralph Knowles

CARRIED

Correspondence - None

Treasurer's Report– prepared and presented by Liz Dillman

Reconciled Bank Balance as of April 30, 2023: \$22,402.76

Total Allocated Funds as of April 30, 2023: \$31,469.52

Net Funds Available on April 30: **-\$9,066.76**

Donation Steward's Report – prepared and presented by John Phillips

“General Fund Givings” total for April (\$23,732) was above the rolling average and above the 2022 April total. PAR remains at 79.

Donna and John each created a new Counting Sheet so we need a meeting to discuss which one to use or create one which incorporates a combination of both. Only the counting team needs to approve the new form, not the Administration Committee.

Power Church Renewal Fee has been paid.

Property Report –prepared and presented by Ralph Knowles

We are still waiting for Dan Schiestel to visit the site in order to provide a quote to repair and clad the frames around the windows in the Sanctuary on south side. This must be completed this year. Cost will be approximately \$10,000.

We received an estimate for replacing the roof on the north side with hygrade steel. Cost is \$58,220 which can be paid in three installments of \$19,400..

Bill McTavish has agreed to cut the lawns again this year.

Fisher Glass is coming to fix a problem with the automatic door at the ramp entrance.

Ralph will be contacting Cliff's Plumbing about a bill we received for work done on the heat pump which should have been covered under our warranty.

Old Business - None.

New Business

Donna reminded members again about the Celebration of Life Hymn Sing Service which will be held on May 28 and the deadline for submitting the Sponsorship Form.

Committee members felt we should send out a general appeal letter to ask if people would be willing to increase their weekly/monthly donations because of the increase in our expenses due to inflation. Gord and Donna agreed to create this letter.

Donna Mowry moved the meeting be adjourned.

Next meeting

Tuesday, June 13 at 1 pm by Zoom

Chairperson and Secretary_____

Present at the Meeting_____