

**KUC Administration Committee Meeting
ZOOM Meeting**

Meeting, February 4/2021

Present – Jack Nancekivell, Donna Mowry, Julia Metzger, Ralph Knowles, Gregg McClelland, John Phillips

Regrets – Liz Dillman, Gord Dunbar

Opening Prayer – Gregg opened with a prayer

Minutes of the January 7, 2021 Meeting – (emailed Feb 3/2021)

MOTION to accept the January 7, 2021 minutes as amended

Moved by: Jack

Seconded by: Gregg

CARRIED

(Amended copy forwarded to Sarah)

Correspondence – none at this time

Treasurer's Report – Prepared by Liz Dillman

The Monthly Report and the Financial Statement were reviewed. We are doing well with givings.

The Accountability Statement for Grant from the Municipality of Kincardine was reviewed. Thank you Liz for a very thorough report.

Donation Steward's Report – Prepared by John Phillips

Monthly Report – All is going good. We currently have 82 PAR givers, 5 of which have increased their monthly contributions. Number of people using E-transfers has also increased.

John has received approximately 100 responses from those wishing to receive their tax receipts via email.

The email address of the Donation Steward will be changed from kucesteward@bmts.com to kucdonate@bmts.com. John will continue to use both addresses for about a month until people get used to the new address. BMTS has been very helpful with getting the new email address.

Need a little work done to update Power Church to line up couples names for mailings, and members.

Report on Fundraiser – Around the World in 60 Minutes – raised \$1,120 for the Capital Fund
Good feedback.

Property Report – Prepared by Ralph Knowles and Jack Nancekivell

Still don't have new lock for the new ramp door. It has been on order for over 3 months and the supplier is looking into why there is a delay.

Bev Jennings assisted Ralph to modify the railing to balcony to make it more secure.

David Hamilton informed Ralph there was a problem with the organ. Upon investigation it was determined that a switch needs to be changed.

Insurance company requested to do a walk-through inspection of the church, over the phone, with a knowledgeable person on both the building and property. Ralph has agreed to do this and Gregg thanked him in advance.

Pollock Electric are ordering fans for the church. Waiting on a start date for work to begin.

Elevator floor is now painted and ready to be used.

Report from Jack re: furnaces, heat pumps
Going forward, best answer 24 Seer unit for our church
15% required as deposit to order. Cash flow is critical at this time.
Stick with heat pumps, Grants for this

Motion: to adopt the 24 Seer unit from Cliff's Plumbing for new unit(s) for our church,

Moved by: Jack

Seconded by: Ralph

CARRIED

Old Business –

Evacuation Agreement with Trillium Court – Contact people for Kincardine United Church will be Judy Zarubick, Liz Dillman and Ralph Knowles.

New Business –

Congregational Meeting on February 28 after the church service, re: 2020 Annual Reports for 2020 should be out soon.

Adjournment - Gregg adjourned the meeting at 9:49 am.

Next Meeting – Thursday, March 4, 2021 at 9am

Administration Committee - Secretary

Administration Committee - Chair