

Kincardine United Church Council Meeting

Tuesday, June 14th, 2022

Present: Rod Coates (Chairperson), Gord Dunbar (Minister of Word, Sacrament, and Pastoral Care), Judy Zarubick (Programme), Marion Boyd (Regional Council Representative), Charles Ludlow (Membership and Mission), Angela Hazlewood (Council Secretary), Pam Plagos (Ministry and Personnel)

Regrets: Jack Nancekivell (Trustee), Mary Phillips (Ministry and Personnel), Liz Dillman (Regional Council Representative), and Emily Perry (Regional Council Representative)

The Council of Kincardine United Church was called to meet via the ZOOM platform on Tuesday, June 14th, 2022. Notice of this meeting was given about ten days prior to the meeting via e-mail and the link to the shared drive was provided with all accompanying documents.

Rod Coates called the meeting to order at 7:07 p.m.

1. Welcome and Constitution of Meeting (Rod Coates)

Rod Coates declared this meeting duly constituted in the name of Jesus Christ, the one true head of the Church, for whatever business may properly come before it.

2. Call to Order and Acknowledgement of the Territory (Rod Coates)

Adapted from Jane Van Patter, President, Antler River Watershed Regional Council:
“We acknowledge traditional territories in which we all live work and play. We acknowledge the land because we now have the gift of knowing that indigenous peoples have lived, worked and played here first, and building respectful relationships by acknowledging the land is an important part of reconciliation. We are called to honor the authentic history of Canada and its original peoples, and not be afraid to tell the story of the creation of this country. It has historically been missing. So we acknowledge with gratitude and thanks this land upon on which we work and play and live and worship”.

3. Lighting of the Candle (Rod Coates)

Once again in Rod Coates’ pun-making fashion, he shared, “A while ago I met a guy who hates candles and thinks they were created as part of a government conspiracy. He's an anti-waxer.”

4. Consent Docket

A. Enabling Actions

1. That the Agenda be adopted as amended.
2. That the minutes of the April 12th, 2022 meeting be approved.

3. That motions and proposals be written and given to the Secretary.

B. Correspondence

1. E-mail from Rod Coates on behalf of KUC Re-opening Team regarding lift of masking requirements, 10, June, 2022
2. Memo from Kieran Moore, Chief Medical Officer of health, "Masking to Expire on June 11, 2022", 8, June, 2022
3. Newsletter from Women's House of Bruce County-Spring 2022
4. Thank you post card from the United Way of Bruce Grey for Giving Tuesday
5. Broadview Donation Information
6. Thank you letter from Sarah Charters, Director of Philanthropy, The United Church of Canada

C. Action

That Council approve the Proposal presented by Pam Plagos and Angela Hazlewood to hire Judy Zarubick as the Sabbatical Supply Minister.

Rod Coates declared this consent docket approved by consensus.
(Judy Zarubick abstained from voting)

6. Business Arising

i) Small Ministry Team to Recruit a New Chair for the Administration Committee (Gord Dunbar)

Gord Dunbar suggested that a small group be put together to look for someone to fill the Administration committee chairperson role. Gord Dunbar put Liz Dillman's name forward to help to find this candidate and she would be asked to recommend someone to join her on this task. Judy Zarubick offered to approach Liz Dillman with this request.

ii) Donation Update Letter (Gord Dunbar)

Gord Dunbar discussed that it would be an appropriate time to send out an update as what people have given over the last six months and to thank everyone for their contributions noting the projects that have successfully been carried out. This short letter or "blurb" would serve as a gentle reminder and would be written by Gord Dunbar in collaboration with John Phillip. This allows the financial situation to be communicated in a positive way to show that Kincardine United Church must be fiscally responsible, but in a way that celebrates successes.

7. New Business

i) Use of Church Washroom for Pride Parade Celebrations (Gord Dunbar)

Gord Dunbar suggested that Kincardine United Church's basement washroom facilities be made available on the day of the Pride Parade. Gord Dunbar wants Kincardine United Church to be seen as a welcoming place supporting diversity and becoming an affirming ministry. Gord Dunbar volunteered to be a bathroom attendant and will ask at least one other person to volunteer. Council agreed that this would be appropriate as long as Gord Dunbar can participate in the parade.

8. Reports from Committees-Standing Items

i) Administration

As there was no Administration report, during this time, Council discussed electronic banking and cheque signing. Because of the e-mail from Erik Mathiesen, Chief Financial Officer of the United Church of Canada, stating that having one signature for cheques is a "safe" option as other internal controls can safeguard a church's financial assets. Council approves in principle and will ensure the policies and procedures are updated to reflect these changes. Rod Coates offered to make some changes to the current Kincardine United Church Invoice Approval Policy & Procedure and have the Administration committee review and make edits. Marion Boyd suggested that it would be important to have John Phillips and John Brash be consulted about the changes to the policies and procedures regarding electronic banking and cheque signing as it affects them greatly.

ii) Programme (Judy Zarubick)

Judy Zarubick shared that she has been asked to marry Duncan Charles Bell and Trina Marie Tallon on Friday, August 12th, 2022 in Sudbury.

Secondly, Judy Zarubick discussed the issues with the sound system and that the "echo cancellation" needs to be on low. Judy Zarubick shared that Sean and Ben Crawford-Thompson will be supporting with audiovisual as well as Lara Clubb. Taylor Electronics will be coming to fix the issue, but not until Mary and John Phillips have returned.

Judy Zarubick continued by stating that she has been reinstated to the Board of Vocation.

In regard to Gord Dunbar's Sabbatical, pulpit supply coverage has been found until Thanksgiving weekend. Judy Zarubick will be reaching out to Diane Blanchard, Minister, Pastoral Relations, for Antler River Watershed, Western

Ontario Waterways and Horseshoe Falls Regional Councils, for a list of pulpit supply names.

iii) Membership and Mission

Updating Records (Gord Dunbar)

Julia Metzger is away and she usually inputs large amounts of information into PowerChurch, but Gord Dunbar shared that Liz Dillman has volunteered to support with this task. Gord Dunbar went on to say that John Phillips has created a “How to” workbook to support with using PowerChurch. Also, Melinda Smegal has more contacts from organizing the church directory so as a result new contact information will need to be inputted. These people can be included in the short letter/“blurb” discussed earlier in the meeting to share Kincardine United Church’s financial status in a positive way. Rod Coates shared that 247 members were archived in 2021. Contact information may need to be changed on a larger scale.

9. Financial Discussion (Gord Dunbar)

The financial reports in the shared drive in the financial folder have not yet been reviewed and updated by the Administration committee. Gord Dunbar shared that cash flow is good due to the capital project monies available. There is \$1800.00 in the bank. Without the capital project monies, the church would be short by \$4000.00. Marion Boyd reminded Council that during this time of year, there can be low revenue and that Kincardine United Church is in an advantageous situation. Marion Boyd talked about God’s abundance, but it is still important to monitor the finances.

10. Other Business

i) May Regional Council Meeting (Marion Boyd)

Marion Boyd would like the word cloud shared at the Regional Council meeting added to the announcements and the website about mission with all of the positive words that reflects what Community of Faiths can aspire to.

Please see Attachment #1.

Marion Boyd continued to speak about the importance of language and how we speak whether talking to minority people or not. Judy Zarubick mentioned co-mission meaning what we can all do together. Rod Coates mentioned that the May Regional Council meeting can be found on YouTube. Rod Coates offered to share information on the website.

ii) **Re-opening and Masking (Rod Coates)**

Referencing the Kincardine United Church Re-opening task group recommendation to drop the masking requirements, Rod Coates said the team agreed it made sense for this policy change to take effect on Wednesday, June 15th, which would be the day after the Council meeting. Marion Boyd asked if food can be served now and the answer is yes now that masks do not have to be worn (unless people choose to). Masks only need to be worn in the office. Rod Coates offered to speak with Sarah MacKenzie about adding this information to the announcements and in the weekly e-mail.

At this time in the meeting, Rod Coates asked if there was any other business. Marion Boyd praised Gord Dunbar on his goals that he shared as being very ambitious and how organized he is.

Closing/Prayer

The agenda having been completed and with no additional business to discuss, Rod Coates declared the meeting closed at 8:21 p.m.

Since the order of the agenda items was changed slightly, Gord Dunbar offered the devotion at the end of the meeting as a closing. Gord Dunbar shared a video by a praise band called "Rend Collective" entitled "Build Your Kingdom Here". Gord Dunbar expressed that "we are your church" and "we are the builders of the church" (kingdom) and finished by thanking Council for all we do for this Community of Faith. Rod Coates thanked Council for their participation.

Next Council Meeting: September 13th, 2022

Signature of President

Signature of Secretary

