

KINCARDINE UNITED CHURCH
ANNUAL CONGREGATIONAL MEETING
SUNDAY, February 20th, 2022

The congregation of Kincardine United Church was called to meet via the Zoom platform on Sunday, February 20th, 2022, immediately following the morning worship service for the Annual Congregational Meeting, (11: 50 a.m.) to review the 2021 Annual Report, adopt the 2021 financial report, and to elect nominated positions. Notice of this meeting was given three weeks prior to the meeting in the announcements and then one week prior in the announcements during the live-streamed services. An e-mail went out with the agenda and other supporting documents three days prior to the meeting. 38 households were in attendance. Rod Coates reviewed Zoom meeting basics, made note of voting options, and summarized the e-mail that was sent out to the congregation on February 17th, 2022, regarding this meeting.

1. **Call to Order and Constitution of the Meeting** (Rod Coates)
Having been given due notice of this congregational meeting, Rod Coates declared the meeting duly constituted for the stated purpose of conducting the business set before it and as outlined in the posted agenda.
2. **Opening Prayer** (Gord Dunbar)
Gord Dunbar led the participants in prayer.
3. **Behavioural Covenant** (Rod Coates)
Rod Coates led the reading of Kincardine United Church's Behavioural Covenant and invited the participants to follow along.
4. **Enabling Motions** (Liz Dillman)
Moved by: Liz Dillman
Seconded by: Julia Metzger
 - a) That all adherents have full participation and voting privileges.
 - b) That Rod Coates chair the 2022 Annual meeting.
 - c) That Angela Hazlewood act as recording secretary for the 2022 Annual Meeting.
 - d) That the meeting Agenda be accepted as amended.
 - e) That the Congregational Meeting minutes of February 28th, 2021 and December 12th, 2021 be approved as printed (in the 2021 Annual Report)

Rod Coates asked if there were any objections to the above enabling motions. Hearing none, Rod Coates declared this motion carried. **CARRIED**

5. **Business Arising from the Minutes** (Rod Coates)

Rod Coates stated that he reviewed the minutes from the previous Congregational meetings in 2021 and there was no additional business arising that was not already on the meeting agenda.

6. **In Memoriam** (Gord Dunbar)

Gord Dunbar read all of the names as printed in the 2021 Annual Report and led participants in prayer.

7. **2021 Financial Report** (Jack Nancekivell)

Jack Nancekivell went over the 2021 financial report page by page and asked if participants had any questions. He stated that the income line gives him great pride as he feels it is the largest amount ever during the 45 years he has been a member of this community of faith! The income line totalled: \$253,865.14. Jack Nancekivell highlighted the maintenance that was carried out in 2021 which included the replacement of light bulbs, cleaning of the fans, new electrical for the thermostats, and painting.

Rod Coates asked if anyone had any questions or comments.

Moved by: Jack Nancekivell

Seconded by: Gregg McClelland

That the 2021 Financial Report be accepted as printed.

Rod Coates asked if there were any objections to the above motion.

Hearing none, Rod Coates declared this motion carried.

CARRIED

8. **2021 Written Annual Reports** (Rod Coates)

Rod Coates asked if there were any questions or comments regarding the written Annual Reports excluding the financial reports. During this time Jack Nancekivell wanted to remind everyone about the Legacy Giving Ministry Team and how successful the team had been referring to the Legacy Tree which is displayed on the back wall of the sanctuary. Jack Nancekivell acknowledged everyone who had participated in the Legacy Giving Ministry Team: Mary Phillips, Marion Boyd, Gregg McClelland, Linda Battler, Rad Michielson, and Gord Dunbar. Jack Nancekivell went on to acknowledge Liz Dillman who had been the Treasurer for 14 years had retired and that John Brash had become the new Treasurer (and John and Nancy Brash had become members of Kincardine United Church).

Moved by: Jackie Clements

Seconded by: John Phillips

That the balance of the written reports be adopted as amended.

Rod Coates asked if there were any objections to the above motion.

Hearing none, Rod Coates declared this motion carried.

CARRIED

Rod Coates thanked all of the people who had written an annual report.

9. Nominations (Presentation & Elections – Gord Dunbar)

Rod Coates let everyone know that he would be asking Gord Dunbar to step participants through the nomination’s process.

Rod Coates provided a quick reminder: “Terms of office for committee members and appointments are stated as ending in a calendar year, with the understanding that the term expires with the annual meeting in the year stated. Unless they resign, elected positions remain in the role until the congregational meeting where they either retire or are re-appointed”.

a) These Committee members’ terms have expired:

Art Danahy, Liz Dillman, Ralph Knowles, Gregg McClelland, Jack Nancekivell, Randy Norris, Emily Perry, John Phillips, Pam Plagos, Bernd Portz, Judy Zarubick

b) These Committee members have decided to retire:

Charles Clarke, Julia Metzger

c) These yearly appointments have expired:

Regional Council Reps – Marion Boyd, Rod Coates, Liz Dillman, Emily Perry
Reviewers - Leanne Guppy, Bev McLelland, Pat Porter
Council President – Rod Coates
Council Secretary – Angela Hazlewood

d) These adherents and members are continuing or have agreed to stand for election to the following Committees:

Administration:

Resource Persons: John Brash, Gord Dunbar, John Phillips

Members:	Term Ends at Annual Mtg In	Electoral Status
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Ralph Knowles	2025	<u>Seeking re-election</u>
Gregg McClelland	2025	<u>Seeking re-election</u>
Donna Mowry	2024	Continuing
Jack Nancekivell	2025	<u>Seeking re-election</u>
John Phillips	2025	<u>Seeking re-election</u>
Vacancy		

Membership and Mission:

Resource Person: Gord Dunbar

Members:	Term Ends at Annual Mtg In	Electoral Status
Liz Dillman	2025	<u>Seeking re-election</u>
LouAnne Dudman	2023	Continuing
Bernd Portz	2025	<u>Seeking re-election</u>
Ursula Portz	2023	Continuing
Krista Ritchie	2023	Continuing
Melinda Smegal	2024	Continuing
Vacancy		

Programme:

Resource Persons: Gord Dunbar, David Hamilton

Members:	Term Ends at Annual Mtg In	Electoral Status
Sheila Bauer	2024	Continuing
Liz Coates	2025	<u>Seeking election</u>
Joan Gillespie	2024	Continuing
Randy Norris	2025	<u>Seeking re-election</u>
Emily Perry	2025	<u>Seeking re-election</u>
Jim Zarubick	2023	Continuing
Judy Zarubick	2025	<u>Seeking re-election</u>

Ministry and Personnel:

Members:	Term Ends at Annual Mtg In	Electoral Status
Sheryl Elliott	2023	Continuing
Rad Michielson	2023	Continuing
David Mullenix	2023	Continuing
Mary Phillips	2023	Continuing
Pam Plagos	2025	<u>Seeking re-election</u>

Trustees:

Gord Dunbar, ex officio

Members:	Term Ends at Annual Mtg In	Electoral Status
Art Danahy	2025	<u>Seeking re-election</u>
Gregg McClelland	2024	Continuing
Jack Nancekivell	2024	Continuing
Joan Norris	2024	Continuing
Vacancy		

At this time, Gord Dunbar stated that each trustee has been given specific responsibilities to focus on as designed by Jack Nancekivell as the chair-person: Art Danahy-investments, Gregg McClelland-affordable and appropriate insurance, and Joan Norris-governance. Gord Dunbar praised the work of the Trustees.

Gord Dunbar reiterated the fact that there are vacancies on 3 committees. Gord Dunbar also mentioned that there is a vacancy on the Regional Council. Gord Dunbar continued by stating that 4 lay representatives can be sent on behalf of Kincardine United Church. Rod Coates will be stepping down as a regional council representative. Gord Dunbar acknowledged all of the hard work of Rod Coates on Regional Council as a representative and as secretary of the executive of Western Ontario Waterways Regional Council.

e) Nominations from the “Digital” Floor (Rod Coates)

Rod Coates added that even if there is not a vacancy on a committee such as the Programme committee, new members are always welcome.

Nominations for someone have to be for people who are in attendance at this meeting or have given permission prior to be nominated. Participants can nominate themselves.

Rod Coates stated that nominations may be made for any Committee position from the floor and that nominations will be requested 3 times.

Rod Coates asked if there was any nominations from the floor, he waited and then asked a second time, he waited, and then asked a third time.

Gord Dunbar stated that John Brash’s name may need to be removed from the Administration committee’s membership. After some discussion, it was decided to remove John Brash’s name from the Administration committee as a voting member, but to leave him as a resource person. John Phillips inquired if his name would need to come off the Administration committee as a member, also. It was decided that John Phillips’ name would stay on as a committee member for the time being. Rod Coates offered to seek clarification after the meeting as to whether John Brash and John Phillips can be voting members of the Administration committee.

f) Motion to Close Nominations from the Floor (Rod Coates)

Moved by: Julia Metzger

Seconded by: Jack Nancekivell

That the nominations from the floor be closed.

Rod Coates asked if there were any objections to the above motion and asked if there were any questions. Hearing none, Rod Coates declared this motion carried.

CARRIED

- g) **Election of nominees presented in the report and from the “Digital “Floor (Rod Coates)**

Since there were no nominations from the floor, the congregation moved to the election of the slate of volunteers for election and re-election.

Moved by: John Brash

Seconded by: Mary Phillips

That the list of committee nominations be approved as presented with one amendment (removing John Brash’s name as a voting member of the Administration committee).

Rod Coates asked if there were any objections to the above motion, questions, or comments. Hearing none, Rod Coates declared this motion carried.

CARRIED

- h) **Members putting their names forward for yearly appointments (Gord Dunbar)**

Regional Council Reps: Marion Boyd, Liz Dillman, Emily Perry. Seeking re-election Vacancy

Reviewers: Leanne Guppy, Bev McLelland, Pat Porter Seeking re-election
Council President – Rod Coates Seeking re-election

Council Secretary – Angela Hazlewood Seeking re-election

Moved by: Julia Metzger

Seconded by: John Brash

That the yearly appointments be approved with one correction.

Gord Dunbar asked if there were any questions or objections to the above motion. Hearing one about the correction of a mis-spelled name, Gord Dunbar declared this motion carried with the correction.

CARRIED

- i) **Motion to empower Council to fill any vacancies on Council or Committees that arise between congregational meetings. (Gord Dunbar)**

Moved by: Gregg McClelland

Seconded by: Julia Metzger

That Council be empowered to fill any vacancies on Council or Committees that arise between congregational meetings.

Rod Coates asked if there were any objections to the above

motion. Hearing none, Rod Coates declared this motion carried. **CARRIED**

Rod Coates thanked all of the people who have worked tirelessly on behalf Kincardine United Church both elected and working behind the scenes for their support in the life and work of this congregation.

10. Other Business

a) 2023 Budget Meeting Date – December 11th, 2022 (TBD) (Rod Coates)

Moved by: Jack Nancekivell

Seconded by: Mary Phillips

That the 2023 Budget meeting be held on December 11th, 2022. Rod Coates asked if there was any discussion or anyone who objected to this motion.

Rod Coates declared this motion carried.

CARRIED

b) Kincardine United Church (KUC) Governance Handbook Updated (Rod Coates)

Rod Coates shared that the updated KUC Governance Handbook which was approved at the congregational meeting of December 12th, 2021 was subsequently approved by the Covenant Commission, Western Ontario Waterways, on January 13th, 2022 so is now KUC's official document.

c) Update on Custodial Staff Changes (Mary Phillips)

Mary Phillips shared that since Stu and Julia Metzger will have limited time in Kincardine, Stu Metzger's daughter, Laura, will be taking on her dad's responsibilities when he is away. There will be two custodians on staff as a result. This change will occur on April 1st, 2022 and will be announced during a future church service. Rod Coates asked if anyone had any questions.

d) Gord Dunbar Sabbatical (Rod Coates)

Rod Coates reminded participants that Gord Dunbar's sabbatical was noted at the Dec 12th, 2021 budget meeting. Rod Coates went on to say that Gord Dunbar has requested the sabbatical and Council has agreed, in accordance with United Church policy. The dates are September 5th to December 6th, 2022 and will be followed by one month of holidays which will end up being until January 9th, 2023. Rod Coates added that pulpit supply and coverage are budgeted.

Gord Dunbar shared that there will be a series of communications about what he will be doing during his sabbatical from now until September. Gord Dunbar shared the purpose of a sabbatical in which he will be doing all three: 1. To disconnect from the rhythms of congregational life as a way of sabbatical, meaning to take Sabbath; 2. To reconnect and deepen one's own spiritual journey of faith through the "Center for Action and Contemplation" in New Mexico, U.S.A. and to go to Scotland to the Iona Community as a spiritual retreat; and 3. To do some study and education to enrich the ministry of

Kincardine United Church. Gord Dunbar has purchased books about becoming a more digitally-hybrid community of faith. Gord Dunbar will have feedback about what he has learned during his time away.

e) Business from the Floor (Rod Coates)

Rod Coates asked if there was any other business to be discussed.

Adjournment and Prayers

Rod Coates thanked everyone for joining the meeting as this is a “constrained environment”, but stated that we are getting better with Zoom. Rod Coates exclaimed, “thank you, thank you, thank you” and also acknowledged Judy Zarubick and her tech crew for all of their diligent work to make this meeting happen!

Rod Coates declared this meeting closed at approximately 1:05 p.m. and Gord Dunbar led the participants in a prayer to end the meeting.

Signature of Chair

Signature of Secretary