

KINCARDINE UNITED CHURCH 2017 BUDGET CONGREGATIONAL MEETING
SUNDAY, DECEMBER 11, 2016

The congregation of Kincardine United Church was called to meet in the sanctuary on Sunday, December 11, 2016, following the morning worship service, for the purpose of approving the 2017 budget. Approximately 45 persons were in attendance.

1. Call to Order and Constitution of the Meeting (Marion Boyd)

Marion Boyd called the meeting to order at 11:40 AM, stating that notice of the meeting had been duly given for the stated purpose of reviewing and approving the 2017 budget.

2. Opening Prayer (Judy Zarubick)

Judy Zarubick opened the meeting with a prayer.

3. Behavioural Covenant (All)

All present read the Kincardine United Church Behavioural Covenant.

4. Enabling Motions

Liz Dillman presented the following enabling motions.

Moved by: Liz Dillman

Seconded by: Donna Mowry

- a) That all adherents be made Corresponding Members with privileges to vote.
- b) That Marion Boyd chair the 2017 budget meeting.
- c) That Rod Coates act as recording secretary for the 2017 budget meeting
- d) That the meeting Agenda be accepted as printed.

CARRIED

5. 2016 Financial Report and Budget for 2017

Jack Nancekivell presented an overview of the 2016 financial year for the period ending November 30th, including some of the following themes:

- Last February when the 2016 Budget was approved, the church bank account at the end of 2015 stood at \$31,571. The Givings through 2015 were \$167,611 and expenditures were \$250,797. As of the end of November 2016, Givings are at \$139,534 with expenditures at \$193,882.
- At the February annual meeting, it was identified there was a need to raise Givings by about 17 to 20% to cover inflation and the ongoing cost to maintain the church operation.
- The approved budget for 2016 was \$243,878.
- It was hoped that monthly receipts would be about \$17,000 per month to give a total of \$204,000 for the 2016 fiscal year and that other sources of income would cover the additional \$40,000 to meet the budget. The average monthly Givings for 2016 has ranged around \$12,000 to \$13,000.

Continuing, Jack reviewed highlights of 2016 committee expenditures:

- Ministry and Personnel Committee: Due to the retirement of the minister at the end of June and the engagement of a supply minister starting in September, the anticipated total salary expense will be about \$138,000 to \$140,000, for a savings of \$20,000.
- Program Committee: Although there are some variances in expenditures to the Budget, they did not exceed the budget. The replacement of the organ blower and the PA system caused additional expense, but funds were saved in other budget areas.
- Membership and Mission: The budget was \$3,220 and expenditures were \$1706 to date and are expected to come in closer to \$2000 after the Christmas season for a savings of about \$1200.
- Administration: Outside of M&P the Administration Committee has the largest budget at \$68,300. Due to the mild winter last year, it is expected that heating costs will be about \$25,000 with a savings of \$5000. Items under Church Maintenance were held back due to lack of available funds. Other projects were completed by the Property Committee members. This should allow a saving of \$4,000.
- It is expected that the final Expenses for 2016 will be about \$213,000 with a total savings of \$30,000.

Jack went on to present highlights of proposed 2017 budget:

- Ministry and Personnel: As a consequence of not having an intern for 2017 and the engagement of a supply minister for the first half of the year, the budget is reduced from 2016. Wages for the Minister of Music have been raised in accordance with qualification standards. The Office Coordinator and the Custodian salaries have been raised to recognize the "Living Standard Allowance".
- Program Committee: The budget is about the same as last year with some variances as identified.
- Membership and Mission: Again the budget is a small amount higher than last year with plans for congregational events and support for the Ministerial Benevolent and Community Service.
- Administration: The budget is higher with elevator upgrades and the anticipation that our heating costs will be higher this winter. Property maintenance will be carried out as finances allow.
- Total Budget \$243,878

Jack made the following additional comments:

- Each year the cost of providing just the ongoing operation of the Church is a minimum of \$210,000 to \$220,000. Presently we have a debt of \$33,000 just to cover the current expenses. To meet the expectations for 2016 we require about \$60,000. Regardless, we must strive to balance the expenses by year end.
- Lower attendance at our Sunday services is a concern. We need to reach out to our members and encourage them to join us for fellowship on Sunday morning.
- Our gathering today represents those committed to the enjoyment and support of our church.

Carol Brouse asked if there was any intent to fundraising outside of the General Fund. Jack Nancekivell said it was the intention to follow up with a stewardship initiative, and the biggest issue is to reach out to those who are not in church. Carol said that these types of fundraising projects revitalize the church.

Moved by: Jack Nancekivell

Seconded by: Joan Leaning

That the 2017 budget be approved as presented.

CARRIED

6. 2017 Mission & Service Target

Shirley Marie Harris reminded us that Kincardine United is a good supporter of the M&S fund.

Moved by: Shirley Marie Harris

Seconded by: Ursula Portz

That the 2017 M&S objective be \$28,500.

CARRIED

7. Other Business

No other business was raised.

8. Recommendation for the Date, Place & Format for 2016 Annual Meeting

Marion Boyd said the 2016 Annual Meeting is now set for the 3rd week in February, but as the 2017 budget has been approved we are prepared to delay the meeting until April to allow more of our congregation to participated after returning from their winter vacations. She said that the format might be slightly different than 2015, possibly to allow for a narrative budget approach.

Moved by: Liz Dillman

Seconded by: Elaine Holmes

That the 2016 Annual Meeting be held on Sunday April 23rd, 2017.

CARRIED

9. Adjournment and Prayers

There being no further business, Marion Boyd declared the meeting closed at 12:05 PM. Judy Zarubick closed the meeting with prayer.

Signature of Chair

Signature of Secretary