

KINCARDINE UNITED CHURCH
CAMP (Council, Administration, Membership & Mission and Programme) Meeting
Tuesday, April 10, 2016

Members of Kincardine United Church Council, Administration Committee, Membership & Mission Committee, and Programme Committee (CAMP) were called to meet in the Choir Room on Sunday, April 10th, following the morning service and lunch.

The meeting was attended by Sheila Bauer, Marion Boyd, Jackie Clements, Rod Coates, Liz Dillman, Joan Gillespie, David Hamilton, Meg Jordan, Ralph Knowles, Dotty McClelland, Gregg McClelland, Rad Michielson, Jack Nancekivell, Mary Phillips, Berndt Portz, Ursula Portz, Krista Ritchie, Bette Tusz, and Jim Zarubick.

1. Welcome (Marion Boyd)

Marion Boyd called the meeting to order at 12:15 PM and welcomed those in attendance.

2. Opening Prayer

Meg Jordan opened the meeting with a brief prayer.

Marion Boyd stated that the meeting was information-sharing in nature, and not a decision making one. She went on to introduce Liz Dillman as a new presbytery representative, whom Council members have approved via email and will do so formally at the next Council meeting.

3. Approval of Agenda

Moved by: Jack Nancekivell

Seconded by: Rad Michielson

That the meeting agenda be approved as printed.

CARRIED

4. Minutes of Meeting of April 28, 2015

The meeting minutes of the April 28, 2015 CAMP meeting were distributed prior to the meeting but paper copies were not available for approval.

Marion Boyd commented on the importance of minutes and record keeping. Rod Coates mentioned that records are an important part of the history of our community of faith, adding that digitized copies of most records last sent to Archives are available on the Resource Centre computer.

Marion Boyd commented on what ought to be included in minutes, and what not, the need for confidentiality in rare circumstances, and the option for a meeting to enter into an in camera session for matters which are confidential in nature.

5. Standing Committee Responsibilities & Functions

Marion referenced the Kincardine United Church Governance Handbook sections which identify the respective roles and responsibilities of the standing committees and committee

coordinators. Marion said that an issue which arises from time to time is the responsibility which standing committees have for ministry teams – some examples given were the sacrament guild and the house system, which are ministry teams aligned with the Programme Committee. Marion noted that the Property ministry team is one of the more active ones and has a strong link with the Administration Committee.

Rod Coates pointed out the means for updating the governance manual and the advantage to doing so when things do not work as written. Meg Jordan asked how a member of the congregation might form a new group (i.e., a new ministry team). Marion explained that one could do so at any time and disband at any time, with support and oversight provided by one of the standing committees; she also stressed the importance of this being a grass roots type of structure rather than a top-down structure. Dotty McClelland said that in the past we sometimes waited for a minister to run or coordinate a group, this being a much more progressive approach.

Marion Boyd noted that the church's mission statement needs to be reviewed and updated, that it was not intended as a permanent statement when it was created, but as a living document. She said there are many ideas in the congregation that are opportunities and need to be supported, and committee members are encouraged to support ideas as they arise.

Marion Boyd went on to mention the importance of having proposals come to Council from committees, rather than being a continuation of a discussion at the standing committee level. Jack Nancekivell asked for clarification about decisions of committees & sub-groups and requested that the decision-making be documented in the respective committee minutes. Marion Boyd said the current organizational structure is meant to be empowering, not dis-empowering, and should be changed if/where it doesn't work.

6. New Business

(a) Joint Needs Assessment Update

Rod Coates provided an update on the status of the Joint Needs Assessment Committee (JNAC), briefly explaining where we are in the process. Marion Boyd said the recent congregational survey results indicate some changes to opinions on the church, especially with respect to worship and ministry personnel. She also noted that demographics are changing and the community profile needs updating.

Marion asked CAMP members what they thought would be a priority for ministry personnel. Some key words provided by CAMP members were:

- Vitality
- Energy
- Purpose
- Communication
- Alignment with decision-making
- Engagement with congregation

Several additional comments were made regarding Kincardine United being a church in the community, and the importance of our being active in our community.

Marion Boyd spoke briefly about the concept of an intentional interim minister and the discussions on this topic previously held by Council members, reinforcing the opinion that our church needs the stability of a permanent minister. Marion said the process of knowing who we are and planning for the future will be part of the role for a new minister and a journey we will take together.

In response to a question from Ralph Knowles, Marion explained the post-JNAC process of establishing a joint search committee and selecting a new minister, with involvement of both presbytery and the congregation in the process. Dotty McClelland asked if we could establish a specific term for a new minister; Marion said that could be done as an appointment – although many options are available – and further elaborated with respect to various options for establishing and terminating pastoral relationships. The discussion concluded with some general remarks about the JNAC and hiring processes and the experience of other congregations within Bruce Presbytery.

(b) United Church Remits

Rod Coates provided a brief overview of the remits and remit process for the pastoral charges, referencing several pages of handouts documenting Remits 1-4 & 6 which were recently received from Nora Sanders, General Council Executive Secretary. With respect to Remit 4, Funding a New Model, and whether significant assessments would be part of the change, Marion Boyd said that it is unlikely to change by more than 10%. It was concluded that we will use upcoming church services to explain and introduce the remits to the congregation.

7. Other Business

a) Presbytery Learning Day Event – April 16th @ Port Elgin United Church

Marion Boyd provided an overview of the presbytery Learning Day workshop topics. Several members of the congregation have indicated they are planning to attend.

Adjournment

The agenda having been completed and no other business to discuss, the meeting was adjourned at 2:05 PM.

Signature of Chair

Signature of Secretary